

# City of Stewart Council Minutes

October 14, 2024

7:00 pm Call to Order the Regular Council Meeting

Pledge of Allegiance

Roll call; Mayor: Jason Peirce - here  
Council Member: Carol Altrichter - here  
Council Member: James Eitel - here  
Council Member: Thomas Moon - here  
Council Member: Daniel Broucek - here

Approval of Minutes;

Approval of Fire-Township 2023 Special Meeting Minutes

Motion to approve minutes, Eitel/Broucek, all in favor motion carries

Consent of Agenda;

Motion to approve agenda, Altrichter/Moon, all in favor, motion carries

Approval of Balance Sheet;

Motion to approve Balance Sheet, Altrichter/Broucek, all in favor, motion carries

Approval of Statement of Revenue and Expenditures;

Motion to approve Statement of Revenue and Expenditures, Eitel/Broucek, all in favor, motion carries

Approval of Payments (Claims);

Motion to approve payments, Altrichter/Moon, all in favor, motion carries

Approval of Utility Billing Information;

Motion to approve Utility Billing Information, Altrichter/Broucek, all in favor, motion carries

Approval of Bank Reconciliation;

Motion to approve Bank Reconciliation, Altrichter/Eitel, all in favor, motion carries

## Petitions, requests, and communications

### 1. 2023 Audit

- a. All of our funds are doing very well for cash reserves
- b. The hits that we took were from missing out on the second half of our LGA

Motion to formally accept the 2023 audit, Altrichter/Eitel, all in favor, motion carries

### 2. Public Hearing – Discussion of assessing delinquent billings to property taxes

- a. Approval of Resolution No. 2024-82 – Process delinquent utility billings to property taxes

Motion to approve Resolution 2024-82, Altrichter/Moon, all in favor, Broucek- yeah, Eitel-yea, Moon-yeah, Altrichter-yea, Peirce- yea, motion carries

### 3. Notification that November's council meeting will be held on Tuesday, November 12<sup>th</sup>, due to Veteran's Day on November 11<sup>th</sup>

### 4. Cribbs on the Cobb building

- a. Nate asked Darin Haslip about state codes and homes that are habitable
- b. Since this building has no gas and no water, it is not habitable
- c. Darin recommends that nobody lives there
- d. Mayor Peirce stated that the city has resolutions and ordinances and it is our job to enforce them
- e. The rental ordinance is very clear on what needs to be done to enforce it
- f. Darin needs direction from the city on what to do
- g. Laura will draft up a letter stating the ordinance they are in violation of and send it certified in the mail

### 5. RS Fiber Update

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- a. All the cities agreed with our stance that they need more information before they can make a decision on selling RS Fiber
  - b. The cities are discussing getting an attorney to discuss the issue with RS Fiber
  - c. They are trying to find out what RS Fiber's assets and debts are before the cities make a vote
  - d. RS Fiber has called an emergency meeting, so they are waiting to see what they have to say
6. Camper parking/storage
- a. Council member Eitel called the sheriff about a camper that was parked on the street and they told him that we have no ordinances on it
  - b. Mayor Peirce suggested Council member Eitel find out which officer it was that said we have no ordinance, then we can print off the ordinance and send it to the officers
  - c. Mayor Peirce said that based on our ordinance, as long as they move their camper every 72 hours, they still do not violate our ordinance
7. Water/sewer added to the building by Cactus Jacks on South Street
- a. John Neisen wants to connect water to his building just west of Cactus Jacks, next to the elevator
  - b. Mayor Peirce brought up the questions that the council had when this was first brought up
    - i. What will he do with the sewer water run off
  - c. Mayor Peirce stated that outside of his building, there will need to be 2 separate troughs
  - d. Cactus Jacks is ok with him connecting to their sewer line
  - e. To keep costs down, John Neisen would like to do the sewer work (30-40 feet of pipe), but for water, he will have a contractor do the work
- Motion to approve John Neisen hooking up water and sewer to his building west of Cactus Jacks on South Street, Eitel/Broucek, all in favor, motion carries
8. R&R excavating
- a. R&R Excavating is asking where we are at on funding and the outlook of our project
  - b. They have an excavator being transported back. After maintenance is done, if we are planning to move forward, they would like to store it here to be ready to go in the Spring
  - c. Mayor Peirce stated that we are 13<sup>th</sup> on the list to receive funding
  - d. Last year the bonding bill didn't pass, so the state ran out of money
  - e. As of right now, things are at a complete standstill because of where we stand in the lineup for receiving money

## Ordinances and Resolutions;

Resolution 2024-83 New Monitors for Clerk's Office

Motion to approve Resolution 2024-83 to approve all three, Moon/Broucek, all in favor, Broucek-yeah, Eitel-yeah, Moon-yeah, Altrichter-yeah, Peirce- yeah, motion carries

Resolution 2024-84 Approval for Gov't Accounting Certification Courses

Motion to approve Resolution 2024-84 to pay for the Certificate up front, Eitel/Moon, Broucek-yeah, Eitel-yeah, Moon-yeah, Broucek-yeah, Peirce-yeah, all in favor, motion carries

Resolution 2024-85 Approval for e-payment contract for utility billing

Update will come in November

Resolution 2024-86 Lawful Gambling License for American Legion Post 125

Motion to approve Resolution 2024-86, Altrichter/Broucek, all in favor,

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motion carries

## Reports of Officers, Boards and Committees;

### 1. Police Department Report –

Motion to approve Police Department Report, Moon/Altrichter, all in favor, Broucek- yeah, Eitel-yea, Moon-yea, Altrichter-yea, Peirce- yeah, motion carries

### 2. Emergency Services Report

#### A. Fire Department

a. Letters of resignation from Bri Korson & Jessica Cox

b. Halloween Open House is October 31 from 5-7pm

Motion to approve Fire Department Report, Altrichter/Broucek, all in favor, motion carries

Motion to accept the resignation for Bri Korson effective September 7<sup>th</sup>, 2024, Altrichter/Moon, all in favor, motion carries

Motion to accept the resignation for Jessica Cox effective December 1, 2024, Eitel/Broucek, all in favor, motion carries

#### B. EMR Department

Motion to approve EMR Department Report, Altrichter/Broucek, all in favor, motion carries

### 3. Public Works Reports

#### A. Maintenance Report

Resolution 2024-80 Approval of bid for mini rod street damage

-Next year the street is planning to get resealed, so it is in our best interest to complete the work

-Mayor Peirce stated that something needs to be done before winter

Motion to approve Resolution 2024-80, Eitel/Broucek, all in favor, Broucek- yeah, Eitel-yea, Moon-yea, Altrichter-yea, Peirce- yeah, all in favor, motion carries

Resolution 2024-81 Approval of bid for tree removal and trimming

-Nate wants to contract out as many hours as he has available in the budget

-There are 4 problem areas that need to be trimmed and cannot be reached by Nate and Mike

Motion to approve Resolution 2024-81 using Option 3(Gieseke), Broucek/Altrichter, all in favor, Broucek- yeah, Eitel-yea, Moon-yea, Altrichter-yea, Peirce- yeah, motion carries

-Nates is asking about the Personnel Policy addressing when he can carry a gun at work. It is allowed when going out to the pond. Nate is concerned about times when he has to hang water shut off signs on drug raided homes and hearing people scatter inside

-Councilmember Altrichter said that it will need to be run through our attorney

-Councilmember Broucek asked if a sheriff can be called to escort in those situations

-The council is concerned about the ramifications of carrying a gun at all times

-Mayor Peirce stated that if there are any concerns about approaching certain residences, we can send a certified letter instead

Motion to approve Maintenance Report, Eitel/Broucek, all in favor, motion carries

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## B. Water/Waste Water Report

-Mike stated that FEMA may possibly help fund sewer line out to lift station

-We will definitely get money back from FEMA for flooding

Motion to approve Water/Waste Water Report, Altrichter/Eitel, all in favor, motion carries

-Kevin Klucas asked about the IGA building

-Mayor Peirce spoke with the owner and he has been looking into contractors to take down the building

## Building & Planning & Zoning Permits

Approved Building Permits;

Unfinished business;

Employee Review,

Miscellaneous;

ADJOURN

Motion to Adjourn at 8:44pm, Altrichter/Moon, all in favor, motion carries

By:

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Jason Peirce – Mayor

ATTESTS:

By:\_\_\_\_\_

Laura Ranieri, City Clerk - Treasurer